



SRI Homes - Shelter, a manufacturing operation plant in Estevan, is recruiting for a

MANUFACTURING COSTING/ACCOUNTS PAYABLE CLERK

SRI Homes – Shelter is seeking a Manufacturing Costing and Accounts payable Clerk responsible for plant level costing and accounts payable. The costing clerk is responsible for plant level costs and control including cost accounting, bill of material audits, cost analysis, New Base and Option pricing and entering Accounts payable.

Duties will include:

- Ensure Bill of Materials (BOM) are accurate and up to date. Review and audit BOM's to ensure they reflect the latest manufacturing practices.
- Analyze actual labor, materials, and overhead costs against Standard/Budget.
- Determine new Base and Option pricing based on expected margins.
- Match Purchase orders to Receiving paperwork and enter them into the payable system.
- Additional responsibilities per management.

The successful candidate will have 1 to 3 years' experience in a cost accounting position in a manufacturing environment and exposure to manufacturing departments/staff/ activities, cost accounting, reporting and variance analysis.

You must also be familiar with Microsoft Dynamics NAV ERP System; or a similar ERP system and be able to use MS Excel. You must have the ability to prioritize objectives and duties, have sound planning and organization skills and are able to support a cross-functional plant management team. Having excellent time management skills and a strong attention to detail and accuracy is a must for this position. It is expected that 10%-25% of your time will be spent on the manufacturing floor in a construction environment auditing materials and labor and interacting with staff to develop correct materials and labor for new process or options.

If you are interested in this very challenging goal-oriented position, please send your resume in confidence by email. Jobs.Shelter@gmail.com

SRI Homes - Shelter
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Compensation package will be discussed during the interview. Only those chosen for an interview will be contacted. No telephone applications accepted.